

**ST. MATTHIAS HIGH SCHOOL 2008 SUMMER SCHOOL
REGISTRATION FORM**

Please print:

Last Name of Student _____ First Name _____

School Currently Attending _____

2007-2008 Grade Level of Student _____ Age _____ Gender _____

Home Phone (____) _____ SSN _____ Birth date _____

Home Address _____ City _____ Zip _____

Parent/Guardian Name _____ Work Phone (____) _____

In case of emergency, list other individuals to contact and who are authorized to pick up the student:

Name _____ Relationship _____ Phone (____) _____

Name _____ Relationship _____ Phone (____) _____

Name _____ Relationship _____ Phone (____) _____

Name _____ Relationship _____ Phone (____) _____

Doctor's Name _____ Phone (____) _____ Today's Date _____

Medical or other cautions the school should know: _____

LIST ALL COURSES IN WHICH THE STUDENT WISHES TO ENROLL:

COURSE NUMBER	COURSE NAME	SESSION	# of SMHS CREDITS
	TOTAL CREDITS/CLASSES:		

Tuition is charged based on the number of SMHS credits earned/classes taken.

One Course = \$250 (\$50 deposit)

Two Courses or a 10 SMHS Credit Course = \$450 (\$50 deposit)

I wish to enroll my son/daughter in the St. Matthias High School Summer School Program. I am enclosing my NON-REFUNDABLE deposit in the amount indicated above. I understand that insufficient enrollment may result in the cancellation of a course and, in that case, summer school fees will be refunded. **We have received copies of the Summer School rules and my son/daughter agrees to abide by them.** I understand that if I am asked to withdraw from Summer School for noncompliance with disciplinary or attendance regulations, the summer school fees will **not** be refunded.

Parent Signature _____

Student Signature _____

Date _____

Date _____

GENERAL INFORMATION

1. Office hours daily: 7:30am-12noon and 1:00-3:30pm. Classes meet daily, Monday-Friday. Session I is from 7:45am-9:55am. Session II is from 10:15am-12:25pm.
2. Summer School begins June 16, 2008 and concludes July 18, 2008. Summer school will not be in session on Friday, July 4.
3. Final exams will be given on Friday, July 18. Students who do not take the final exam will receive a "0" for the exam, and possibly receive no credit for the class. Exams must be taken on Friday, July 18. Early or make up exams will not be administered.
4. Students must be dropped off and picked up on Gardendale Street before and after class(es). The back gate will be not opened for drop off or pick up of students.
5. Summer School registration is due May 23. Payment of any outstanding summer school tuition balance needs to take place before July 3, 2008. Students with outstanding balances will be asked to withdraw and will receive no credit for the course(s) in which they are enrolled. There will be no refunds issued for any amount paid prior to July 6th.
6. Students with valid driver's licenses and car insurance as required by the State of California may park in the student parking lot off Gardendale. Please remember that the speed limit on campus is 8 mph.

RULES and REGULATIONS

Most of the same rules enforced during the school year also apply to summer school. Violations of these school rules will result in demerits and detention. If a student earns **more than six demerit points** during summer school, she will be placed on **probation for the first twelve weeks of the 2008-2009 school year**. Serious or persistent discipline problems may result in withdrawal from summer school and the cancellation of registration for the 2008/2009 school year.

Students from schools other than St. Matthias may be asked to withdraw if they earn more than six demerit points during summer school.

ATTENDANCE

1. Three class tardies equals one class absence. A student may lose credit for a class if tardiness is excessive.
2. If a student is absent from a 5 credit class more than 4 times, s/he will not receive credit for the class and may have registration canceled. In the case of 10 credit courses, more than 2 full day absences will result in the forfeiture of credit. This includes absences earned by accumulated tardies.
3. Teachers and the attendance secretary will keep records of tardies and absences. Parents must notify the office by phone the morning of a student's absence and provide a note explaining the student's absence. Students are asked to check into the office when tardy to receive an "admit slip." The note must be turned into the office on the day the student returns to school. Failure to turn in the note within two days of when the student returns to school will result in a two point demerit.

SUMMER DRESS CODE

Students must wear:

1. **Gray Dockers or Docker-style pants or walking shorts**
Shorts must be no more than 4 inches above the top of the knee.
2. **White polo shirts**
The only writing allowed on the shirt is the St. Matthias High School logo.
Shirts must be tucked in at all times.
3. **White, blue, or white & blue tennis shoes**
4. **White socks**
5. **St. Matthias High School sweatshirts or navy blue sweatshirts without writing.**
6. **Boys must wear belts.**
7. **Boys must be clean-shaven.**

Students may wear the usual SMHS uniform (including penny loafer shoes). The **complete** regular school uniform must be worn. Mixing the regular school uniform and summer school uniform styles is not permitted.

The following are not permitted:

- Torn clothing or shoes of any kind, including torn pant legs and frayed hems
- Extreme hairstyles/colors, excessive make-up, excessive, oversize jewelry. No more than two rings per hand are permitted.
- Visible piercings on any body part, except the ear. Earrings may be no larger than the size of a quarter and no more than two earrings per ear are allowed.
- Visible tattoos
- Extreme styles or colors of nail polish
- Shirts or jackets with inappropriate writing
- Hats, bandanas, or any other type of head coverings

The administration is the final authority concerning all matters of dress and grooming.

DEMERITS

Two point demerits:

1. Inappropriate conduct, including excessive talking, not doing class work, etc
2. Eating or drinking in the building
3. Chewing gum anywhere on the school grounds
4. Uniform violations (Please refer to the summer school uniform regulations)
5. Failure to comply with directions of faculty or staff
6. Being in an unauthorized area without permission
7. Failure to attend assigned detentions
8. Having radios, tape recorders, ipods, pagers, cameras, or cellular phone in the classrooms or halls.
9. Littering or leaving eating areas messy
10. Failure to turn in a note from a parent regarding absence within two days of returning to school

Five point demerits:

1. Violation of academic integrity: cheating, plagiarism, copying another student's work, or contributing to another student's violation of academic integrity
2. Disrespect toward any person, whether written, physical, verbal or electronic (This includes the use of vulgar or obscene language)
3. Possession of pornographic or sexually explicit materials
4. Violation of the Computer Network Access Agreement
5. Ditching (Failure to report to class though being on campus)
6. Lying to school personnel
7. Forging any signature or using a note with a forged signature
8. Defacing school property
9. Defiance of authority
10. Violating closed campus: Leaving campus between classes or coming onto campus before class and then leaving campus without permission

Ten point demerits:*

1. Vandalism or damaging school property or property belonging to another. The student may also be required to pay for the repairs or replacement.
2. Smoking or possession of tobacco;
3. Theft or possession of stolen articles. The student must also make restitution.
4. Truancy (Failure to report to school without proper parent authorization)

*Depending on the seriousness of the action, any of these infractions may result in the cancellation of registration and/or the assignment of an "F" grade for the summer session.

Serious Infractions that Could Result in Suspension, Disciplinary Withdrawal, or Expulsion:

1. Any infractions listed under the five and ten point demerit categories.
2. Use, possession, sale, or distribution of drugs, alcohol, or other controlled or harmful substances.
3. Injury or harm to persons or property, or threat of injury or harm communicated verbally, in writing, or electronically.
4. Theft or dishonesty
5. Tampering with teacher's personal property
6. Membership or active involvement in a gang or any group that is responsible for coercive or violent activity
7. Tampering with fire alarm
8. Possession of a weapon or stun device
9. Activities in violation of the mission and philosophy of the school
10. Violation of any civil or criminal law

Please Note: Teachers may give demerits for violation of other established classroom rules that are approved by the administration and published to the students.

DETENTION

Students who earn demerits will serve ½ hour detention. Students with detention will be notified by the detention list that will be posted on main hall bulletin board and are to report to classroom 129 immediately after their last class on the day of detention.

The detention schedule for summer is as follows: June 20, June 27, July 3, July 11, and July 17.

PROBATION

A student who earns more than 6 demerit points during summer school will be placed on disciplinary probation for the first twelve weeks of the next year.

A student who qualifies for probation a second time during any of her years at St. Matthias (including summer school) will be subject to the restrictions of strict probation.